

Safety/Hazmat Committee Meeting

May 29, 2012

10:00 am

Present:

John Heimaster

Bruce Farnham

Anne McCown

Joel Javines

Wendy Corbin

Priscilla Bartholomew

Walter Sachau

Martin DuBord

Wendy Corbin

The committee met and discussed the following action items:

- **AEDs**—Nicole reported that all batteries were ordered and First Aid/CPR training was complete. The night crew for Grossmont did not confirm a date or time for training. There is still time to set up a night crew training by the end of the fiscal year. The AED maps were also discussed. Wendy was not supplied any AED maps. Walter thought there was an email she was copied on. Bruce will also send AED maps.
- **IIPP**— An email will go out to all faculty and staff regarding the IIPP. The IIPP was reviewed at the district wide safety committee and update safety committee contact information. There was discussion about a department name change to Safety & Insurance Services. Wendy brought up continuity on our website; it needs to be updated on the website for information purposes.
- **Driving on Campus**—The subcommittee met with more discussion. Campus traffic regulation must be compiled in which Public Safety will work with the other departments to get an idea of whom is on campus. Discussion moved toward no cars on campus at all...but there will be some exceptions. By the end of the week, Joel will furnish a starting point to subcommittee members. Skateboarders were not discussed. Anne suggests getting a skateboard plan by the end of the summer. Joel will work with Cuyamaca for policy, as Cuyamaca has no problem.
- **Eyewash Stations**— No solution to eyewash stations. Anne got info from Kathryn Nette regarding eyewash station. If we need them, it will be a big mess.
- **Hazmat**— June 30th will be final hazmat collection for Spring 2012 semester. Martin replied that he did not fill out the spreadsheet. Fluorescent tubes were picked up at Grossmont. There is still hazardous waste to be picked up at Cuyamaca.
- **Injury Report**— Wendy reported a death, an ambulance trip, repetitive motion claim. Wendy replied that it is not clear that the reporting is designated by a certain reporting department, to include late reporting penalty fee. There were a couple of other minor incidences. Anne has pulled the 8-hour reporting information from CalOSHA and provided to Tim Corcoran to designate a department to report. Anne also discussed 8 hour reporting and fall protection discussed
- **Safety on Campus**—Walter indicated that the meeting would be his last safety meeting; he is retiring. Middle school high school gate...tabled since Tim Flood is unavailable. Regarding the short gate between admissions...No changes as far as we know, per Walter. No one has been hurt yet. People are getting used to the short gate. Prop 65 signage was also discussed. We still have not received the count for the needed sign, nor the regulations that include the size, how many, what color, etc. Marty said there would only be a certain number of signs needed. There are people with respiratory issues, etc. Prop 65 regulation should be provided to the committee for review.
- **Emergency Preparedness**—Emergency Preparation and Management plan was discussed. Governing Board policy # 35... also meets requirements of Ed code. Anne also asked for a mini presentation for Emergency Prep and Management Plan.
- **Safety Training/Inspections**— No updates on safety inspections. Plan on update in September. Ergonomic email was sent out in May. June will be hazardous waste pick up. Wendy asked questions about ergo email. She would like the ergo email to be sent out to supervisors. Anne asked supervisors to send safety email to

their direct reporting employees. Joel adds that he has a weekly meeting and he was thinking of presenting it to that. Public Safety is working on a network drive for all staff to access. Tim Corcoran working with Brian Nath to create online training. Supervisor accident investigation report should be turned into incident report. Anne suggests an additional incident report. Walter suggests that we would be duplicating some of the information. Many are not reported and many people don't know they even happened. Committee discussed that near misses should be reported as well.

- **Campus Closure Gates**—The committee asked if the padlocks were received. Joel replies that we do not have the Knox padlock (vendor is Clark Security). One issue is with the vendor; the padlock aren't generic enough for both fire districts (CC and GC). Separate padlocks were ordered for each campus. The gate will still lock with our current padlock and they can unlock it without the fire department padlock. We are waiting for manufacturer for the right keys, final PO and delivery.
- **Power Outage**—Power outage at Cuyamaca. Committee asked: How did the emergency plan work? Bruce said the administrators on site and public safety handled the situation, worked with our president who was off site, in contact with the Chancellor and Sue Rearic. Bruce added that it wasn't too long before the power went out, but was determined that it was going to last a long time. Power was back up around 7:30 pm. If there was hazard or technology was needed, the students were not to attend class. Signage was made up at administrative offices and restrooms were closed. All of this was coordinated through the emergency committee coordinated to organize the incident. Cal OSHA was called. Anne responded to Cal OSHA. Alert San Diego did their job, and signage included public safety phone number. The electricians did a great job also. Future discussion: emergency plan checklist? Anne will take this situation to Tim Corcoran.
- **Misc**—Joel is hosting a 2 hour mental health 101 at Southwestern. Miramar will also host, sometime in the summer. Joel is looking to host it in the summer at Grossmont or Cuyamaca. Not necessary to be for first responders.

NEXT MEETING: June 19, 2012 Teleconferenced 1:00-2:30 pm

Any questions regarding the above topics, or to include additional agenda items for the next meeting should be routed to Anne McCown at Anne.McCown@gcccd.edu.